Digital skills (computers and ICT) courses spring and summer 2021

Location: Our courses are either online, in-class or a mix of both (blended). Course locations are in the table below. For live Zoom webinars, please check you have the Zoom webinar software on your computer or device.

To enrol on one of these courses, you will need to do a **free course assessment** with us first. To book an assessment, please phone us on 020 8496 2974 or complete our assessment request form.

Missed an online course? We record most of our online sessions, so please enrol to access videos.

Digital skills

Learn how to use your computer, smartphone and tablet for work, study or to keep in touch with family and friends. Digital skills are now more important than ever. You can use technology to safely stay in touch with others and feel less isolated. You could also improve your job chances in a much tougher job market.

Course code	Course title	Location	Start date	End date	Day	Time	Fee
DI00045X	**Excel Basics**	Queens Road + Online	20/03/2021	20/03/2021	Sat	10am–1pm	£36
DI00046X	**Excel Formulas and Functions**	Queens Road + Online	27/03/2021	27/03/2021	Sat	10am–1pm	£36
DI00047X	**Excel Charts**	Queens Road + Online	03/04/2021	03/04/2021	Sat	10am–1pm	£36
DI00013A	**ICT Functional Skills Level 1**	The Junction + Online	26/04/2021	12/07/2021	Mon	9.30am–12.30pm	£133.63
DI00015A	**ICT Functional Skills Level 2**	The Junction + Online	26/04/2021	12/07/2021	Mon	1pm–4pm	£133.63

Course code	Course title	Location	Start date	End date	Day	Time	Fee
DI00010A	**Computers for Improvers Entry 3**	The Junction + Online	05/05/2021	15/07/2021	Fri	10am–1pm	£130.27
DI00004A	**Computers for Complete Beginners Entry 1**	Queens Road + Online	06/05/2021	15/07/2021	Thurs	9.30am–12.30pm	£130.27
DI00007A	**Computers for Beginners Entry 2**	Queens Road + Online	07/05/2021	16/07/2021	Fri	9.30am–12.30pm	£130.27
DI00026C1	**Smartphone for Beginners**	Queens Road + Online	22/05/2021	22/05/2021	Sat	10am–2pm	£20
DI00023C1	**Design your own website using WordPress**	Queens Road + Online	26/06/2021	10/07/2021	Sat	10am–3.30pm	£75.00

Locations

- **Queens Road Learning Centre**, 97 Queens Road, Walthamstow E17 8QR.
- **The Junction**, 2–4 Cathall Road, Leytonstone E11 4LF.
- **Online**: you will receive access information after you have successfully enrolled.

Free assessments and how to enrol

You will need to do a free course assessment with us before you can enrol.

To book your free course assessment, please phone us on 020 8496 2974 or complete our assessment request form.

Information, advice and guidance

To find out more about the **Waltham Forest Adult Learning Service**, how to enrol, our wide range of courses or how we can help you, please contact us:

Email: adult.learning@walthamforest.gov.uk

Phone: 020 8496 2974

Waltham Forest