**Patient and Public Voice (PPV) Partners Influence and Impact training**

Application form

This two-day (or equivalent) online training course is for PPV Partners involved with NHS England and NHS Improvement, and people in similar voluntary roles supporting health and care system transformation programmes on a regular basis (for example, in an Integrated Care System). It is aimed at people who are supporting major change in health and care services and who would like to further develop their influencing skills.

Sessions are interactive and encourage peer learning, sharing of experience and problem solving. The course is delivered by experienced trainers along with Peer Trainers who are people in PPV Partner roles who bring their experience and insight to the sessions.

The course is split into four modules, which will be spread over a number of days depending on the cohort you choose.

We are now taking applications for three cohorts of this training. To better meet the needs of people’s varying circumstances and learning styles, these offer the training in different ways. You can indicate which cohort or cohorts you would like to apply for. As the content has been adapted for each delivery style, it is not possible to mix sessions from different cohorts. It is vital that you are able to attend all sessions from a cohort.

**Cohort 1** Four half day sessions

**Wednesday 12 January** 10.00 – 1.00

**Wednesday 19 January** 10.00 – 1.00

**Wednesday 26 January** 10.00 – 1.00

**Wednesday 2 February** 10.00 – 1.00

**Cohort 2** Two full day sessions

**Wednesday 23 February** 9.30 – 12.30 and 1.30 – 4.00

**Thursday 24 February** 9.30 – 12.30 and 1.30 – 4.00

**Cohort 3** Seven 1.5 hour bitesize sessions

**Tuesday 15 March** 9.30 to 11.00 and 1.00 to 2.30

**Wednesday 16 March** 9.30 to 11.00 and 1.00 to 2.30

**Thursday 17 March** 9.30 to 11.00 and 1.00 to 2.30

**Tuesday 22 March** 9.30 to 11.00

**New dates!**

Cohort 4: Two full day sessions

**Tuesday 29 March** 9.30 – 12.30 and 1.30 – 4.00

**Wednesday 30 March** 9.30 – 12.30 and 1.30 – 4.00

The training will take place online, using Zoom.

When applying, please make sure you can commit to all the sessions within your chosen cohort and that other meetings do not clash with the training.

Please complete this form to apply for the courseand email it back to NHS England and NHS Improvement at england.ppve-learning@nhs.net.

The deadline for applications is **12pm, Tuesday 14 December 2021.** **Please make sure you allow enough time for your referee to complete their supporting statement.**

Note: There is no involvement payment for attendance on this two-day course.

**Application form**

Note: you can fill in this form using the boxes below and email it to us, or you can record yourself answering the questions as a video and send that to us. If you want to answer the questions verbally, we can also arrange a phone call and write down your answers as you speak.

If you need information in a different format or need a different way to apply, email england.ppve-learning@nhs.net or call or text Eddy on **07860179047** and we can have a conversation about what might work for you.

**Part one: Contact details and additional information**

## Your Details (please include your home address or other address where the trainers can send materials in advance of the course)

**Name**

**Home address**

**Postcode**

**Email**

**Telephone number**

**Additional information**

**1. Do you have any additional access needs or** **reasonable adjustments** **to allow you to participate in the online course?**

If yes, please tell us more about what you need here:

**2. This two-day online course will take place on Zoom and you will need a laptop or desk computer with internet access.**

**Would you find it useful to attend a short Zoom induction session before the training? (date and time to be confirmed)**

Yes/No

## Part two: PPV Partner / NHS Volunteering detailsFor this application, ‘PPV Partner roles’ includes similar ongoing voluntary roles with NHS organisations.

1. **Name of the NHS organisation that you are involved with (you may work with several NHS organisations as a PPV Partner, please include all of the organisations you are involved with).**

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1. **PPV Partner role title(s) and length of time in role(s).**

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1. **Please briefly tell us what you do in your PPV Partner role(s).** (max 150 words)

Please note priority will be given to PPV Partners working at levels 3 and 4 (see below) with NHS England and NHS Improvement, people in similar roles with Clinical Commissioning Groups and/or supporting the work of Integrated Care Systems.

Level 3: PPV Partners who are members of a working group which meets regularly(policy and service design, commissioning reviews, task and finish programmes, etc.)

Level 4: PPV Partners in senior Expert PPV adviser roles that demonstrate strategic and accountable leadership and decision-making activity, including groups that make recommendations to committees that have delegated authority of the NHS England Board.

(NHS England Patient and Public Voice Partners Policy)

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1. **By doing this course what do you hope to gain and how will you use the learning to support you in your PPV Partner role(s)?** (max 250 words)

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**Part three: Referee’s supporting statement**

Your application must be supported by an NHS employee who knows you and your work in your PPV Partner role (usually your lead contact or chair of your committee). Please contact your referee and ask them to write a short supporting statement for your application. Your application cannot be considered without a supporting statement.

1. **Contact details**

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| **Name****Job Title****Organisation** **Email****Phone Number** |

1. **Please briefly state how you know the applicant and how this course may benefit them / why you think the applicant should have a place on this course (e.g. increasing confidence, developing new skills, strengthening the patient voice).**

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1. **Please tick the box below to confirm you are happy to support this application:**

□ I am happy to support this application and to support the PPV partner to apply their learning in their role.

**How your data will be used**

Your course is provided by NHS England and NHS Improvement, Just Ideas and WSA Community Consultants. We undertake to treat your personal data in accordance with the provisions of the General Data Protection Regulation (GDPR) 2018. Your personal data will be kept securely and will only be accessed by Just Ideas, WSA Community Consultants and NHS England and NHS Improvement personnel. For more information about Data Protection visit the Information Commissioner’s Office: **https://ico.org.uk**. For more information about how your information is processed and shared please refer to the Extended Privacy Notice available on **Gov.UK**.